

# Privacy Policy www.climatetrade.com

# Ownership

In compliance with the provisions of Regulation (EU) 2016/679 of the European Parliament and the European Council, of April 27, 2016 (hereinafter GDPR) we inform you that any personal data communicated will be incorporated into a Database owned by CLIMATETRADE, SL (hereinafter ClimateTrade), with address at Gran via Marqués del Túria, 46005, Valencia, Spain, with registration number B-87550646 and email <u>info@climatetrade.com</u>

# Contact

For any matter concerning the processing of data of natural persons by CLIMATETRADE you can contact our Data Protection Delegate through the following email address <u>info@climatetrade.com</u>

# Personal information

By personal data we understand those data that identify our users and that will be necessary to carry out the necessary steps on our platform. They can also include information on how to use the website and mobile applications, if applicable.

This Policy is applicable to the personal data we collect, use and process in the context of your relationship with us as a customer, potential customer or user of our Platform.

There are some steps you can take to keep your data safe:

- Do not share your registration information, username and passwords.
- Do not share your login information when accessing the platform or your private area in order to use the platform and its services.
- Act with caution and protect yourself against Internet fraud and phishing.

#### **Privacy Commitment**

ClimateTrade is committed to respecting your privacy and protecting your personal data.

- ClimateTrade is committed to ensuring full transparency regarding the data it collects and its use.



- ClimateTrade will use the data provided for the purposes described in the Privacy Policy, among which is to provide the services offered by the platform as well as any other service agreed between the parties or that has been requested.
- This data could be used to perform a work aimed at getting to know the client or user better and being able to send, where appropriate, promotional campaigns or newsletters.
- ClimateTrade will adopt the necessary measures to protect and keep safe all the information provided by its users and customers.

The personal data collected will be used for the following purpose.

- To process all issues related to the provision of carbon footprint compensation services through the acquisition of carbon credits on the Platform.
- For the correct management of electronic transactions derived from the carbon footprint compensation service.
- For the correct communication between users / clients with carbon footprint compensation needs and the developers of sustainability projects exposed in the Platform.
- To send updates and service or operational communications about the contracted service.
- To provide any other services derived from the platform that can be adjusted to the user's needs and offer a more personalized service.
- To perform analytical work and market studies.
- To carry out direct marketing activities and keep the user informed about the new products and services that ClimateTrade can offer according to the user's preferences.
- To improve our website, products and services.
- In order to manage the transactions, operations, contracting of products and services that may be suitable.
- To perform any procedure derived from inquiries, complaints, claims or suggestions that ClimateTrade receives.
- For the purposes of mere management and administration.

CLIMATETRADE will collect the following data.

# COMMERCIAL CONTACT

Management of inquiries and contact requests received by any means, from the CLIMATETRADE services, as well as the maintenance of commercial relations:

Data collected: Name, phone number and email.



<u>Purpose</u>: To respond to requests for information that the interested party has made by any means about CLIMATETRADE products and services, and establish and maintain business relationships.

<u>Legitimation</u>: Based on the provision of consent CLIMATETRADE is entitled to process the data of the interested party provided through the contact form, and in accordance with the legitimate interest for the development and maintenance of commercial relations.

<u>Conservation periods</u>: the data will be kept until the interested party requests the deletion of their data and once deleted they will be kept available to the public administration, judges and courts, for the legal deadlines established for the care and defense of the possible responsibilities born from this relationship.

# CURRICULUM VITAE OR EMPLOYMENT

Sending the Curriculum Vitae through the web or through any means to CLIMATETRADE.

<u>Data collected</u>: professional area, name, surname, telephone, e-mail, CV, cover letter and any other personal data associated with the Curriculum or professional profile.

<u>Purpose</u>: management of the interested party's candidacy for published selection processes or other vacancies according to their professional profile that may arise in the future within the activities of CLIMATETRADE.

<u>Conservation periods</u>: the data will be retained until a job is available or until we are requested to delete it. They will, therefore, be kept for the time necessary for the purpose of the treatment, and once completed they will be kept available to the public administration, judges and courts, for the legal deadlines established for the care and defense of the possible responsibilities arising from this relationship.

Legitimation: provision of the consent of the interested party.

<u>Recipients</u>: the data provided and derived from the selection process may be transferred to:

- Third companies identified by the interested party for the request of references that may be necessary for the selection of the candidate.



#### **PROMOTIONS OR NEWSLETTERS**

The transfer of information, news, notices, reminders and promotions that may be of interest, related to the activities of CLIMATETRADE.

Data collected: email address, name and surname.

<u>Purpose</u>: the registration of interested parties for the submission of information, news and promotions, and establish and maintain business relationships.

<u>Legitimation</u>: provision of the consent of the interested party to CLIMATETRADE for the registration of promotional services, and the legitimate interest for the development of commercial relations.

<u>Conservation periods</u>: the data will be kept until such time as the interested party requests the withdrawal or deletion of their data or once the commercial relationship is terminated, if applicable, and once deleted they will be kept available to the public administration, judges and courts, for the legal deadlines established for the attention and defense of the possible responsibilities born from this relationship.

#### SERVICES

Data provided for the provision of CLIMATETRADE services. Services will be identified at the time of data collection and registration.

<u>Data collected</u>: Name Surname, ID num, contact address, email address, phone number and other necessary data according to the requested service, and that will be exclusively necessary for registration in CLIMATETRADE services.

<u>Purpose</u>: the registration of interested parties for the provision of services and establish and maintain business relationships.

<u>Legitimation</u>: the existing legal or contractual relationship necessary for the provision of the service and the legitimate interest for the development of commercial relations.

<u>Conservation periods</u>: the data will be kept for the time necessary for the purpose of the relationship or once the commercial relationship is terminated, where appropriate, and once it is terminated, they will be kept available to the public administration, judges and courts, by the legal deadlines established for the attention and defense of the possible responsibilities born from this relationship.



# HIGH AND FOLLOW-UP OF CORPORATE ACCOUNTS OF SOCIAL NETWORKS WEB

The personal data that enables social networks by becoming a follower of them. The corporate accounts of the social networks of CLIMATETRADE are the following:

FACEBOOK: https://www.facebook.com/Climatetrade445008769581303 INSTAGRAM: https://www.instagram.com/climatetrade\_ YOUTUBE: https://www.youtube.com/channel/UCyvm5i8SL7rjgXJUzAJT\_jg LINKEDIN: https://www.linkedin.com/company/climatetrade TWITTER: https://twitter.com/climatetrade

<u>Data collected</u>: Name Surname, ID num, contact address, email address, phone number, other data provided by the corresponding social network.

Purpose: social network monitoring and establish and maintain business relationships

<u>Legitimation</u>: provision of the consent of the Interested Party and the legitimate interest for the development of commercial relations.

<u>Conservation periods</u>: the data will be kept for the time necessary for the purpose of the treatment, and once it is finished they will be kept available to the public administration, judges and courts, for the legal deadlines established for the care and defense of possible responsibilities born from this relationship.

#### **CUSTOMERS / SUPPLIERS**

Professional personal data provided by Customers / Suppliers for the provision of services and management of the legal or contractual relationship.

<u>Data collected</u>: Name, surname, ID num, professional contact address, email address, contact phone number.

<u>Purpose</u>: the management of the contractual relationship of the service.

<u>Legitimation</u>: the existing legal or contractual relationship necessary for the provision of the service.

<u>Conservation periods</u>: the data will be kept for the time necessary for the purpose of processing or deleting them, and once completed or deleted they may be kept for a period of six years



available to the public administration, judges and courts, for the attention and defense of the possible responsibilities born from this relationship.

# **EXERCISE OF RIGHTS**

The Interested Party has recognized their rights of access, rectification, deletion, limitation, opposition and portability of their data. Similarly, they will be protected by the right to withdraw their consent from CLIMATETRADE. Likewise, they are assisted by the right to complain to the Spanish Agency for Data Protection (www.agpd.es).

At any time the Interested Party may exercise their rights by sending a communication, attaching a document that proves their identity and expressly indicating the right that they wish to exercise, to CLIMATETRADE at the address indicated above or by sending an email to the Address rgpd@climatetrade.com or the Data Protection Delegate dpd@climatetrade.com.

# TECHNICAL AND ORGANIZATIONAL SECURITY MEASURES

CLIMATETRADE has adopted the necessary technical and organizational measures to guarantee the security and integrity of the data, as well as to prevent its alteration, loss, mistreatment or unauthorized access.

#### DATA PROVIDED

The data collected by the different authorized channels are strictly necessary to meet your request, which the interested party communicates voluntarily. The refusal to provide the data classified as mandatory will mean the non-provision or the inability to access the service for which they were requested. Likewise, data may be provided voluntarily with the objective that services can be optimally provided. Likewise, in those cases in which third party data is provided, the Interested Party undertakes to inform them of the content of this privacy policy.

The Interested Party undertakes to notify CLIMATETRADE as soon as possible of any modification and rectification of its personal data so that the information contained in the CLIMATETRADE Activity Records is always updated.

Based on the legitimate interest of CLIMATETRADE, the personal data of the Interested Party may be used for the establishment or maintenance of commercial relationships by any means including electronic means, on information of interest on CLIMATETRADE products and services,



being able any time to refuse the use of this data commercial purposes by sending a postal communication to the indicated address, or via email to the address dpd@climatetrade.com